

CHRISTIANA CARE HEALTH SERVICES

POLICY:	Graduate Medical Education Committee [GMEC] - Function
DEPARTMENT:	GMEC
DATE OF ORIGIN:	January 22, 2001
LAST REVISION DATE:	August 2018
REGULATORY REFERENCE:	ACGME

POLICY:

A. All graduate medical education programs sponsored by CCHS are overseen by the GRADUATE MEDICAL EDUCATION COMMITTEE (GMEC).

B. Voting membership on the committee is comprised of the Designated Institutional Official (DIO), training program directors, residents (selected by their peers), other members of faculty, VP of Academic Affairs and designated GME administrators.

C. The GMEC shall meet at least quarterly. Minutes of each meeting are distributed to members, posted to the GMEC collaboration site and held on file in the GME Office.

PURPOSE:

To establish oversight of Graduate Medical Education programs and meet requirements of the ACGME and other governing bodies.

RESPONSIBILITIES:

A. Responsibilities of the GMEC shall include oversight of:

1. the ACGME accreditation status of the Sponsoring Institution and each of its ACGME-accredited programs;
2. the quality of the GME learning and working environment within the Sponsoring Institution, each of its ACGME-accredited programs and its participating sites;
3. the quality of educational experiences in each ACGME-accredited program that lead to measurable achievement of educational outcomes as identified in the ACGME Common and Specialty-/Subspecialty-specific Program Requirements;
4. the ACGME-accredited program(s) annual program evaluations and self-studies;
5. all processes related to reductions and closures of individual ACGME-accredited programs, major participating sites, and the Sponsoring Institution;
6. the provision of summary information of patient safety reports to residents, fellows, faculty members, and other critical staff members. At a minimum, the oversight must include verification that such summary information is being provided

7. Review and approval of:

- a. institutional GME policies and procedures;
- b. annual recommendations to the Sponsoring Institution's administration regarding resident/fellow stipends and benefits;
- c. applications for ACGME accreditation of new programs;
- d. requests for permanent changes in resident/fellow complement;
- e. major changes in each of its ACGME-accredited programs structure or duration of education;
- f. additions and deletions of each of its ACGME-accredited programs participating sites;
- g. appointment of new program directors;

- h. progress reports requested by a Review Committee;
- i. responses to Clinical Learning Environment Review (CLER) reports;
- j. requests for exceptions to clinical and educational work hour requirements;
- k. voluntary withdrawal of ACGME program accreditation;
- l. requests for appeal of an adverse action by a Review Committee; and
- m. appeal presentations to an ACGME Appeals Panel.

B. Conduct special reviews, where appropriate, of accredited programs and sub-specialty programs in accordance with CCHS, ACGME and applicable residency program requirements.

C. The GMEC shall maintain regular communication with the Medical Dental Staff, both at CCHS and at Major Participating Institutions, about the safety and quality of patient care provided by the residents.

D. The Chair of the GMEC/DIO shall present an annual report, reviewed and approved by the GMEC, to the Medical Dental Staff Organization and GME governing body of each Major Participating Institution for programs sponsored by CCHS. The report shall provide a review of the GMEC's activities during the prior year, with regard to resident supervision, resident responsibilities, resident evaluation, and compliance of all participating institutions with clinical and educational work hour standards.

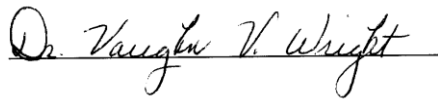
PROCEDURES:

This committee will accomplish its work through regular meetings and the use of on-going subcommittees.

POLICY APPROVAL(S):

Graduate Medical Education Committee

SIGNATURES/APPROVALS:



Reviewed 02/15/2019