

CHRISTIANA CARE HEALTH SERVICES

POLICY:	Resident Agreement of Appointment
DEPARTMENT:	GMEC
DATE OF ORIGIN:	March 13, 2001
LAST REVISION DATE:	July 1, 2014
REGULATORY REFERENCE:	ACGME

POLICY:

CCHS shall provide each resident with a written agreement of appointment outlining the terms and conditions of their appointment to the educational program.

PURPOSE:

To specify that CCHS will provide all residents with a written contract.

SCOPE:

All residency programs at CCHS

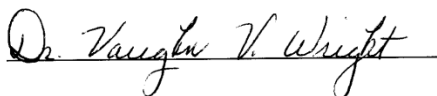
PROCEDURE:

The Office of Academic Affairs and Office of Legal Affairs shall prepare the resident agreement of appointment in February of each year, for the upcoming academic year. The agreement of appointment shall contain, as a minimum, the following:

- a) Resident/fellow responsibilities
- b) Duration of appointment
- c) Financial support for residents/fellows
- d) Conditions for reappointment and promotion to a subsequent PGY level
- e) Grievance and due process
- f) Professional liability insurance, including a summary of pertinent information regarding coverage
- g) Hospital and health insurance benefits for residents/fellows and their eligible dependents
- h) Disability insurance for residents/fellows
- i) Vacation, parental, sick and other leave(s) for residents/fellows, compliant with applicable laws;
- j) Timely notice of the effect of leave(s) on the ability of resident/fellows to satisfy requirements for program completion;
- k) Information related to eligibility for specialty board examinations;
- l) Institutional policies and procedures regarding resident/fellow duty hours and moonlighting

Information may be provided in the agreement of appointment, or referenced in other materials, such as the resident Handbook, or Policy Manual.

SIGNATURES/APPROVALS:



Reviewed 05/01/2015