

CHRISTIANA CARE HEALTH SERVICES

POLICY:	Resident Selection
DEPARTMENT:	GMEC
DATE OF ORIGIN:	October 26, 1994
LAST REVISION DATE:	July 1, 2014
REGULATORY REFERENCE:	ACGME

POLICY:

Applicants for *first year* residency positions at Christiana Care will be accepted via the application service appropriate to that program. *Applications will be accepted outside the designated application service insofar as they are consistent with the needs of the residency program, and fulfill all other requirements of this policy.*

The Department Education Committee (DEC)/Clinical Competency Committee (CCC) of each residency program shall be responsible for the review and evaluation of applicants to that program. The applicants' credentials are to be reviewed by that group, and personal interviews conducted. Based on the review and evaluation, the DEC/CCC will make recommendations for appointment.

PURPOSE:

To define the policies and procedures for the selection of residents into CCHS residency programs.

SCOPE:

All residency programs at CCHS.

PROCEDURE:

Applicants for *first year* residency positions at Christiana Care will be accepted via the application service appropriate to that program as follows:

ACGME Accredited Programs	Electronic Residency Application Service
ADA Accredited Programs	Post-Doctoral Application Support Service
AOA Accredited Programs	Application made directly to program
CPME Accredited Programs	Central Application Service for Podiatric Residencies
ASHP Accredited Programs	Application made directly to program
ACPE Accredited Programs	Application made directly to program

Deadline for receipt of application will be determined by individual Program Directors. Applications received after the deadline will be marked "received after deadline - return". Exceptions will be determined by Program Directors written policy.

All applications for residency positions must be complete. Eligible applicants may be required to provide a portfolio consisting of items deemed appropriate by the interviewing Program Director.

Eligible candidates will be selected based on academic credentials, previous training, ability, aptitude, preparedness, communication skills, personal qualities, and the ability to fulfill the essential job functions of the position as outlined in the Eligibility Policy.

All Applicants must apply via the appropriate applicant service for their specialty, e.g. ERAS, PASS, PHORCAS, and CASPR. Candidates for residency positions will not be discriminated against with regard to sex, age, religion, color, national origin, disability, or veteran status, and CCHS will comply with Executive Order 11246, the rules, regulations, and relevant orders of the Secretary of Labor, and any other applicable laws.

SIGNATURES/APPROVALS:

Dr. Vaughn V. Wright

Reviewed 03/01/2017